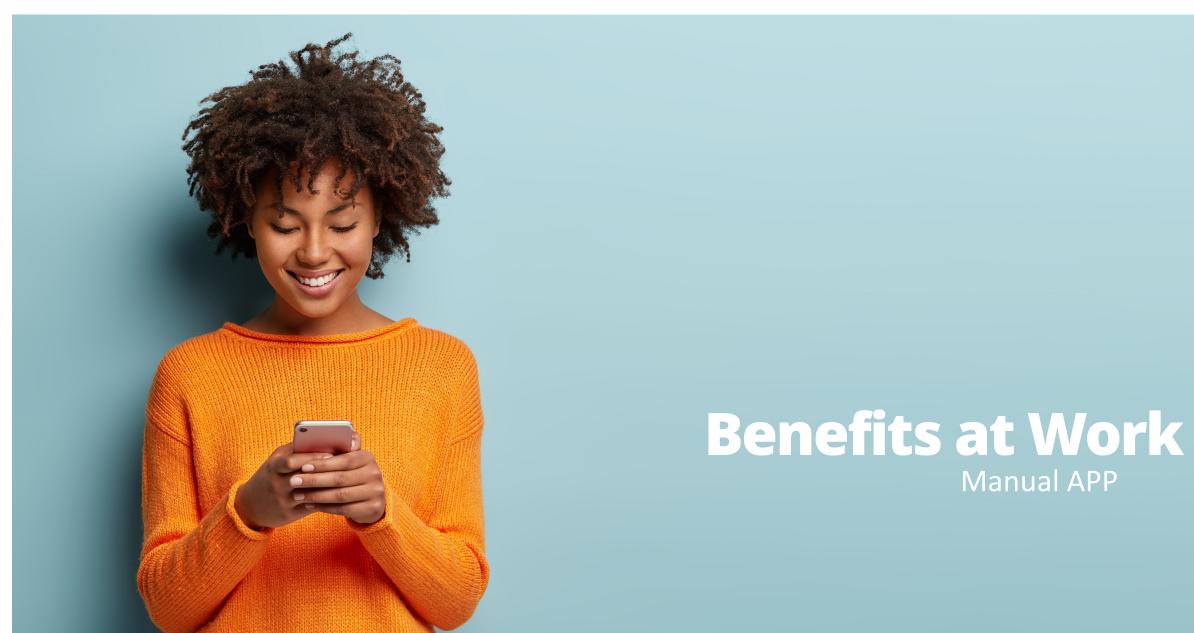
# Scorporatebenefits



#### 1. Install the app & link your account



Download the corporate benefits app from the Google Play Store or the Apple iOS App Store.

Link your Benefits at Work profile to the app. Enter your platform name "Daikin" or scan the QR-code:

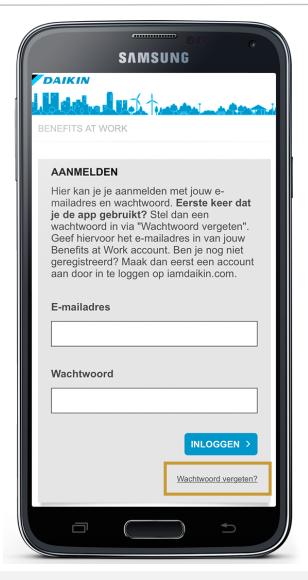








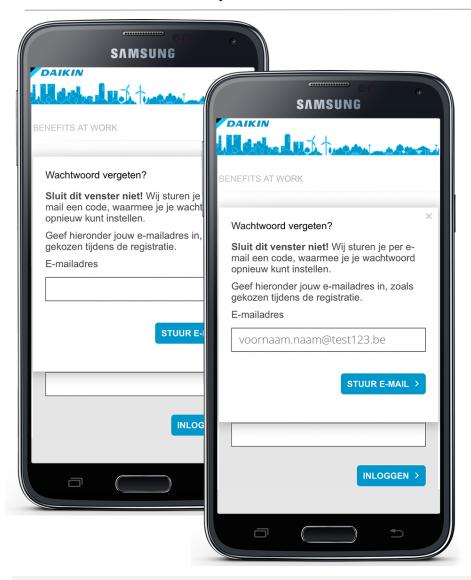
#### 2. Set Password



The first time you use the app, you need to set a password via "Forgot password". You can then use this password to log in to the app.

Click on "Forgot your password?" at the bottom of the login screen.

## 3. Please enter your email address



In the "e-mail address" field, enter the e-mail address of your Benefits at Work account. Then click on "Send e-mail".

Not yet registered on Benefits at Work? Then first create an account via daikin.benefitsatwork.be.

Remark: Do not close the pop-up window!

#### 4. Password code



After entering your e-mail address, you will receive a message that a password code has been sent to the e-mail address you entered. Go to your mailbox to open the mail with the password code.

Did you not receive an e-mail? Be sure to check your spam box or unwanted emails.

Remark: Do not close the pop-up window!

## 5. Retrieve password in e-mail

#### Registratie - daikin.benefitsatwork.be



o corporate benefits <system@benefitsatwork.be> 

Beste mevrouw

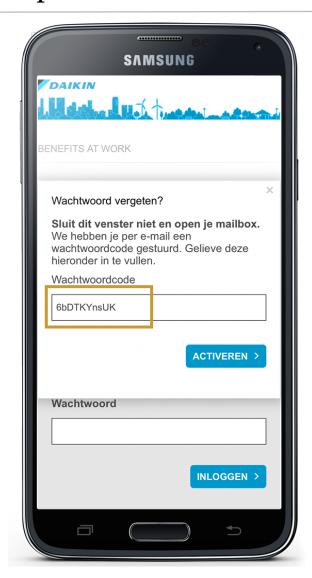
Je hebt zonet de functie "Wachtwoord vergeten?" gebruikt op daikin.benefitsatwork.be.

Jouw wachtwoordcode: 6bDTKYnsUK

Geef deze code in in het daarvoor bestemde veld "Wachtwoordcode". Vervolgens kan je een wachtwoord kiezen om aan te melden.

Met vriendelijke groeten, het Benefits at Work team support@benefitsatwork.be Copy your personal password into your e-mail, or write it down, and return to the "corporate benefits app".

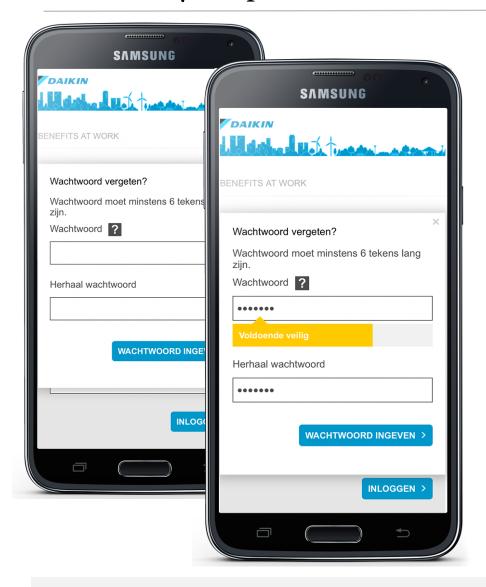
# 6. Enter password



Paste your personal password code into the provided field and click on "Activate".

Remark: Do not close the pop-up window!

## 7. Choose your password



Choose a password and make sure it is sufficiently secure:

- Use at least 6 characters.
- Use at least 2 of the following characters:

```
- lower case letters (a-z)
```

```
- - capitals (A-Z)
```

- digits (0-9)

- - special characters: \_ - / ( ) + \* . : ; , # \$ % & / = ?

- - spaces cannot be used

Then click on "Enter password".

#### 8. Login to the app



Your password has been successfully set. You can now log in to the app with your email address and new password.



H. van Veldekesingel 150/85 3500 Hasselt, Belgium www.corporatebenefits.be

Questions? Issues you would like to raise?

Contact our Helpdesk:

E-mail: <a href="mailto:support@benefitsatwork.be">support@benefitsatwork.be</a>

